
MEMORANDUM OF UNDERSTANDING

DATE: 7/11/2007
TO: CYNTHIA IRVIN, CARLA SADOFF
CC: WILLIAM MITCHIN, PHILIP POWERS
FROM: WILLIAM HAYES, PH.D
RE: ADJUSTMENTS TO OHIO'S PHASE II HISPC PROPOSAL

Based on our conversation of July 10, 2007 the State of Ohio project team has been asked to revise our proposal and budget for the next phase of HISPC funding. Our understanding is that our proposal met all the requirements outlined in the statement of work including clearly defined goals and measurable outcomes, however, the anticipated funding requests from all states combined exceeded the funds available from RTI. To support your request to again trim our budget we propose the following adjustments to our proposal of July 9, 2007.

1. Ohio will remove the consumer and provider education components of our project. We remain committed to the value these components represent with respect to concerns for security and privacy in health information exchange and should additional funding be made available we respectfully request reinstating these components. Based on the available funding Ohio would initially reinstate consumer education at a cost of \$18,894 followed by provider education at \$19,040.
2. Ohio has reduced the budget amount allocated for non-personnel related expenses to reflect the change in scope of our proposal. Most notably the need to produce education materials and use of distribution media.

As a result of these adjustments, our budget request is being reduced by 19.7% from \$211,843.74 to a revised budget of \$170,012.19. At this level of core funding, Ohio will complete the Model Consent, Authentication and National Collaborative initiatives articulated in our July 9th proposal. It also includes attendance at the national meeting, as well as the basic general administrative costs.

One final note, if funding for the education components becomes available, the timing of the notification will be critical in determining how many of the original deliverables can be met. Unexpected delays in allocation of additional funds will likely affect the timing of the expected outcomes.

On behalf of the entire State of Ohio project team I hope this memorandum satisfies the issues we discussed yesterday and look forward to your approval and authorization to proceed.